

SUN Movement Multi Partner Trust Fund (SUN MPTF)

6th Management Committee Meeting 14th March 2014

APPROVED by the Management Committee

PARTICIPANTS

Management Committee:

- **Contributing Partners (donors):** Tanya Green (UK- DfID); Alexandre Ghelew and Marlene Heeb (Switzerland-SDC) and Emily Mates (Ireland)
- **Participating UN Organizations (PUNO):** Martha Mai (UNOPS); Francesco Branca (for Agenda Item 1) and Deborah Randolph Talon (WHO); Martin Bloem (WFP – joined meeting during discussion of Agenda Item 2)
- **MPTF Office, SUN MPTF Fund Administrator, ex- officio member:** Yannick Glemarec, Executive Coordinator MPTF Office; Olga Aleshina, Senior Portfolio Manager
- **Chair:** David Nabarro (SUN Movement Coordinator)

Observers:

- **Civil Society:** David McNair (Save the Children, Chair of the SUN Civil Society Network)

Secretariat

- **SUN Movement Secretariat:** Florence Lasbennes, Maria Pizzini

Apologies: Mags Gaynor (Ireland); Nancy Walters (UNREACH); Claire Blanchard (SUN Civil Society Network Coordinator); Werner Schultink (UNICEF)

KEY DECISIONS

DECISION 1: The Chair agreed for the Secretariat to initiate a process – working closely with the Partner UN Organizations- for updating the Management Committee on the status of Window II funding transfers from Participating UN Organisations to Implementing Partners.

DECISION 2: The Management Committee approved a total allocation of US\$ 882,161.86 of SUN Movement MPTF Window II funds to support civil society groups in Burundi, Nigeria, Rwanda and Senegal. In line with analysis of the four proposals by the Secretariat, the Management Committee agreed for the Secretariat to proceed to work with CSAs in Burundi, Nigeria, Rwanda and Senegal and Partner UN Organizations to revise and finalize proposals to comply with the approved budget allocations, project duration (18 months) and with the recommendations in the relevant assessment fiches. In addition, the Secretariat will ask each country to demonstrate their commitment to work with all political parties in order to secure sustainable progress in the face of elections or changes of government administration. The Management Committee entrusts the Chair, with support from the Secretariat, to communicate the decision and recommendations, review final proposals and proceed with fund transfers.

DECISION 3: The Management Committee was comfortable with the 2013 SUN Movement MPTF Annual Report outline as proposed and agreed for the Secretariat to proceed with the drafting process with the MPTF Office and the Civil Society Network Manager. The final report will be submitted to the MPTF Office on 31st May 2013.

DECISION 4: In relation to the use of the remaining balance of MPTF resources, the Management Committee agreed to consider the proposal from civil society groups in Ethiopia through an electronic review process. However, as the SUN Movement MPTF is intended to provide 'last resort' funding, the Management Committee asked that a concentrated effort was to be made by DFID to reach out to other donors in Ethiopia that might be interested in contributing to the proposal. The Management Committee also agreed to consider using any remaining funds – if there is demand – for an additional learning route (provided that the first two LRs are successful).

DECISION 5: The Management Committee agreed to make a careful effort to consider the future focus and replenishment of the SUN Movement MPTF within the broader context of evaluation of SUN Movement. The Chair, with support from the Secretariat, will facilitate a process for the Management Committee to input specific points in relation to SUN Movement MPTF to the consultants working on the terms of reference for the Independent Comprehensive Evaluation ("the Evaluation") to take place in 2014. This will help to ensure that the Evaluation provides adequate consideration to the issue of access to pooled funds and need for catalytic funding across the Movement.

DECISION 6: The Secretariat will rapidly produce minutes and summary of decisions and share with the Management Committee to allow final review. The Secretariat will not notify any civil society groups or Partner UN Organization contacts in Burundi, Nigeria, Rwanda and Senegal until provisional decisions and summary of proceedings have been approved (via silent approval process).

SUMMARY OF PROCEEDINGS

The Management Committee approved the following agenda:

1. Update on funding balance of the SUN Movement MPTF and on decisions taken during the 5th Management Committee
2. Review of four proposals for Window II allocation – Burundi, Nigeria, Rwanda and Senegal
3. Update on Plans for the 2013 SUN Movement MPTF Progress Report
4. Remaining balance of funding and future replenishment of the MPTF
5. Any Other Business

ITEM 1: Update on funding balance of the SUN Movement MPTF and on decisions taken during the 5th Management Committee

Update on MPTF Funding Balance

To open the meeting the Chair asked the Executive Coordinator of the MPTF Office to provide an update on funding balance.

Since March 2012 the SUN Movement MPTF received a total of US\$ 9,870,287 from 3 donors: DFID \$ 5.7 million; Swiss Agency for Development and Cooperation \$ 3.8 million and Irish Aid \$ 429,485

Based on the approval of the Management Committee, the MPTF Office transferred US\$ 8,288,400 for a total of 23 approved projects. Both earmarked (DFID) as well as unearmarked contributions were used to effectuate these transfers.

Around US\$ 1,510,693 is available on the SUN MPTF account. Out of this amount, US\$ 221,350 is earmarked by DFID for Window II, US\$ 1,274,780 is available as unearmarked, and US\$ 12,946 is the interest balance also available for programming. An additional contribution by DFID in the amount of US\$ 47,000 earmarked for an evaluation of the SUN Movement MPTF (“the SUN MPTF evaluation”) is expected to be transferred to the SUN MPTF account in 2015.

Update on decisions from last Management Committee meeting

The Secretariat circulated a note on progress in relation to the implementation of the PROCASUR Learning Route Project (Window I) as of March 2014 on 12th March. The key points are as follows:

From 26 May to 1 June, Senegal will host Benin, Burundi, Niger, Ghana, Guinea and Sierra Leone (and Peru). For this Learning Route, government representation ranges from the offices of the president, vice president, national planning authorities as well as ministries of health and agriculture. Almost every participating country (except Guinea and Burundi) has included civil society in their delegations. Guinea’s participation will be funded by WFP and UNICEF Guinea while all other delegations are funded through SUN Movement MPTF funding.

Peru will host Guatemala, Tanzania, Sri Lanka and Madagascar (and Senegal) from 18-24 August 2014. Official invitations and nomination criteria for country delegations for the Peru Learning Route will be issued shortly.

While space available on the Learning Route country visits is limited so as to allow for the highest level of interaction, members of the Management Committee interested in participated were asked to let the Secretariat know so they could discuss with PROCASUR.

In relation to Window II of the SUN Movement MPTF, the Secretariat worked with the MPTF Office and Partner UN Organizations to finalize the outstanding Window II proposals throughout the first quarter of 2014. The final transfer of funding took place on 10 March 2014.

The Chair gave the floor to UNOPS and WHO to share any updates or challenges they are facing in relation to transferring funds from the PUNO to the Implementing Partners in country.

WHO gave a brief overview of the process and time lapse in transferring funds to the Implementing Partners in the countries it is supporting (Guatemala, Uganda and El Salvador). There have been challenges but lessons have been learnt and WHO is developing Standard Operating Procedures in relation to SUN Movement MPTF.

UNOPS reported that the projects they support (Global Civil Society Network, Myanmar and Lao PDR) were all on track. WFP and UNICEF were not on the call but the Secretariat agreed to follow up.

DFID recognized the challenges and requested that more regular updates are provided to the Management Committee in relation to the time lag in transferring money from PUNO to Implementing Partners. An update from Partner UN Organizations on a quarterly basis was welcomed.

DECISION 1: The Chair asked for the Secretariat to initiate a process – working closely with the Partner UN Organizations- for updating the Management Committee (as required) on the status of Window II funding transfers from Participating UN Organisations to Implementing Partners.

ITEM 2: Review of four proposals for Window II allocation – Burundi, Nigeria, Rwanda and Senegal

During its last meeting in November 2013, the Management Committee agreed to review proposals from five countries that had demonstrated real potential but required further work. These countries were Burundi, Cote d'Ivoire, Nigeria, Rwanda and Senegal. Cote d'Ivoire informed the Chair that they were not yet in a position to submit a proposal as they are currently focusing on the establishment of a strong multi-stakeholder platform in country. Therefore, only the proposals of Burundi, Nigeria, Rwanda and Senegal were reviewed.

The Secretariat, with support from the Civil Society Network, reviewed these proposals based on the guidelines that were issued with the last call for proposals and their alignment with the SUN Movement MPTF logical framework.

Overall the Secretariat's assessment found these proposals to be fundable but advised that the Management Committee based its approval upon conditions similar to the last round of decisions (i.e. budget reductions, more precision on proposed activities/approaches). The Secretariat's recommendations were shared with the Management Committee by the Secretariat via email on 12 March 2014.

In addition to considering the MPTF logical framework and the guidelines issued with the October 2013 call for proposals, the Secretariat also considered:

- Level of consultation with other CSOs in the country
- Level of consultation with and feedback from SUN government focal point (triangulating information through bilateral exchanges with Focal Points)
- Indication of governance structures in place to support the implementation of the proposal and establishment of the civil society alliances
- Analysis of budget and the work plan

The Secretariat highlighted that all four proposals were based on a 24 month duration. All projects must conclude by December 2015 – the end date of the SUN Movement MPTF - as the fund's legal framework does not allow for activities to continue after the expiration of a fund.

Based on the two previous rounds of MPTF funding decisions and the follow-up with countries required afterwards to finalize the proposals, the Secretariat proposed that a revised project duration of 18 months for each proposal was reasonable.

The Secretariat recommended that the Management Committee consider approving the four proposals with allocations that reflect a 25 % reduction in the amount of direct costs requested by each civil society alliance plus the 7% indirect cost recovery for each PUNO.

Agreeing with this proposal, the Management Committee approved a total allocation of USD 882,161.86 of SUN Movement MPTF funds as follows:

1. USS 209,059 (195,383 direct costs + 13,677 indirect costs) to World Vision in Burundi via WFP;
2. USS 219,389 (205,037 direct costs + 14,353 indirect costs) to Save the Children in Nigeria via WHO;
3. USS 240,750 (225,000 direct costs + 15,750 indirect costs) to Catholic Relief Services and the Society for Family Health in Rwanda via WFP;
4. USS 212,963 (199,031 direct costs + 13,932 indirect costs) to Eau-Vie-Environment on behalf of the Comite d'Initiative Plateform Societe Civile in Senegal via WFP

DFID requested that civil society groups clearly distinguish what activities and costs are to be covered through co-funding from civil society and that they demonstrate what action will be taken should co-funding not materialize. The Secretariat has reflected this point in the draft recommendations.

The proposed Partner UN Organizations (WFP and WHO) confirmed their availability to support these countries.

The Civil Society Network Facilitator highlighted the importance of buy-in across the national multi-stakeholder platforms. Where this has not already been demonstrated in the proposals, the Secretariat has recommended that the Management Committee secure explicit support from the SUN government focal point for the MPTF proposals.

DECISION 2: The Management Committee approved a total allocation of US\$ 882,161.86 of SUN Movement MPTF Window II funds to support civil society groups in Burundi, Nigeria, Rwanda and Senegal. In line with analysis of the four proposals by the Secretariat, the Management Committee agreed for the Secretariat to proceed to work with CSAs in Burundi, Nigeria, Rwanda and Senegal and Partner UN Organizations to revise and finalize proposals to comply with the approved budget allocations, project duration (18 months) and with the recommendations in the relevant assessment fiches. In addition, the Secretariat will ask each country to demonstrate their commitment to work with all political parties in order to secure sustainable progress in the face of elections or changes of government administration. The Management Committee entrusts the Chair, with support from the Secretariat, to communicate the decision and recommendations, review final proposals and proceed with fund transfers.

ITEM 3: Update on Plans for the 2013 SUN Movement MPTF Progress Report

The SUN Movement Secretariat worked with the SUN Civil Society Network Manager and the MPTF Office to produce a draft outline for the 2013 MPTF SUN Movement Annual Report which will cover the period of January to December 2013. The outline was shared with the Management Committee via email on 12th March 2014.

In the proposed approach, the Secretariat aims to fulfill both the broader requirements of the MPTF and Decision 11 of the last Management Committee meeting where:

The Management Committee requested that the global SUN Civil Society Network start working on a paper to analyze the catalytic role of the SUN MPTF in terms of CSA impact at country level with regard

to the five outcome areas spelt out in the SUN MPTF logframe while compiling lessons learnt for improvement, dissemination and additional fundraising.

DFID requested that the report kept a very succinct focus on what has changed in countries since receiving MPTF resources. In response to this, the report will provide an analysis grounded in the SUN MPTF logical framework outcomes which assess key areas of change for civil society (coordination, advocacy, participation in multi-stakeholder platforms, accountability and learning).

DECISION 3: The Management Committee was comfortable with the 2013 SUN Movement MPTF Annual Report outline as proposed and agreed for the Secretariat to proceed with the drafting process with the MPTF Office and the Civil Society Network Manager. The final report will be submitted to the MPTF Office on 31st May 2013.

ITEM 4: Remaining balance of funding and future replenishment of the MPTF

Remaining balance of MPTF funding

Based on the decisions made to fund Burundi, Nigeria, Rwanda and Senegal, the remaining balance in the MPTF is approximately US\$ 600,000. The Secretariat did not feel there is enough time to consider another call for proposals under Window II. The Chair asked the Management Committee to explore the possibility of considering proposals under Window I to support cross-country learning and sharing. As an initial idea, the Chair proposed that the Management Committee consider an additional 'learning route' with the Procasur Corporation conditional upon the success of those which will take place in Senegal in May and Peru in August. The Chair suggested that other potential partnerships and approaches were explored.

During the 5th Management Committee meeting, DFID shared that they were exploring ways to support Ethiopian CSO Alliance with bilateral local funding. This has proven unfeasible and DFID asked if the Management Committee would be prepared to make an exceptional request for the SUN MPTF to fund the Ethiopia CSA. DFID asked the Management Committee to support their request in principle, and approve the proposal electronically subject to funds being available in the MPTF and the proposal meeting the necessary SUN MPTF criteria. This would include explicit support from the SUN government focal point and the identification of a PUNO to support the proposal.

DECISION 4: The Management Committee agreed to consider the proposal from civil society groups in Ethiopia through an electronic review process. However, as the SUN Movement MPTF is intended to provide 'last resort' funding, the Management Committee asked that a concentrated effort was to be made by DFID to reach out to other donors in Ethiopia that might be interested in contributing to the proposal. . The Management Committee also agreed to consider using any remaining funds – if there is demand – for an additional learning route (provided that the first two LRs are successful).

Future replenishment of MPTF

In September 2013, the SUN Movement Lead Group proposed that during 2014 there be an Independent Comprehensive Evaluation of the way in which the Movement operates within countries, regionally and globally with a view to enable the Movement to assess progress, identify challenges and highlight opportunities for increased investments. The Evaluation will enable the Lead Group to explore options for the future of the SUN Movement post-2015.

The Evaluation will examine arrangements for stewardship of the Movement, as well as the support being received by countries that are part of the Movement and the way in which the support is being used. In short, the Lead Group would like to understand whether the SUN Movement is responding well to the intentions of its members – whether it is fit-for-purpose.

Members of the Lead Group have now started to develop the evaluation. Terms of Reference for the evaluation are currently being developed, on behalf of the Lead Group, by experienced consultants, within established parameters. The consultants would be happy to receive specific questions or concerns in relation the SUN Movement MPTF from the Management Committee.

The Lead Group envisages that the evaluation of the SUN Movement should be completed by December 2014 and the visioning of the future of the SUN Movement be completed by April 2015. An interim report that outlines progress to date should be presented to the Lead Group in September 2014.

In this context and considering the timelines for the evaluation, the Chair suggested that a discussion of further replenishment of the SUN Movement MPTF takes place in early 2015 once the outcomes of the Evaluation are clear.

The MPTF Office explained that a global multi-partner trust funds can be designed to have a catalytic effect at country level and to leverage funds. The MPTF Office offered to share reference materials with the Management Committee.

DECISION 5: The Management Committee agreed to make a careful effort to consider the future focus and replenishment of the SUN Movement MPTF within the broader context of evaluation of SUN Movement. The Chair, with support from the Secretariat, will facilitate a process for the Management Committee to input specific points in relation to SUN Movement MPTF to the consultants working on the terms of reference for the Independent Comprehensive Evaluation (“the Evaluation”) to take place in 2014. This will help to ensure that the Evaluation provides adequate consideration to the issue of access to pooled funds and need for catalytic funding across the Movement.

ITEM 5: Any Other Business

DECISION 6: The Secretariat will rapidly produce minutes and summary of decisions and share with the Management Committee to allow final review. The Secretariat will not notify any civil society groups or Partner UN Organization contacts in Burundi, Nigeria, Rwanda and Senegal until provisional decisions and summary of proceedings have been approved (via silent approval process).